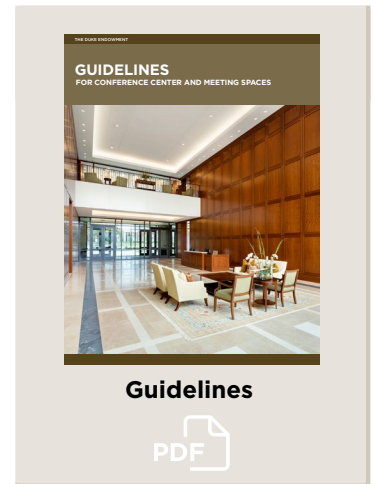


CONFERENCE FACILITIES CONDITIONS OF USE

The following conditions apply to use of Conference Facilities and services (the “Facility”) at The Duke Endowment.

1. Products and services may not be sold or advertised in the Facility. You may acknowledge for-profit sponsoring organizations with a one-line logo or acknowledgement of their sponsorship on a brochure or PowerPoint slide.
2. Organizations hosting an event at the Endowment may not have vendors participate in a meeting without obtaining the prior written approval of the Endowment.
3. Organizations that use the Facility are not to pose any dangers to the health, safety or welfare of anyone present, including themselves. Guests and participants in programs held within the Facility should not stand on chairs or tables, run or engage in activity involving physical dexterity, strength, endurance or gymnastics. Any person who engages in such activity does so at his or her own risk.
4. The use of Facility does not include any right to use the Endowment name or logo except to identify the event location, unless specific written permission for other uses has been granted by the Communications Department of The Duke Endowment.
5. No outside food or beverage is allowed to be brought into the Conference Facilities. Catered food is intended to be consumed in the Facility.
6. In addition to the conditions listed above, organizations must follow the [Guidelines for Conference Center and Meeting Spaces](#).
7. Release and Indemnification: The organization listed below (“Organization”) agrees to and does release, indemnify and hold harmless The Duke Endowment, its related entities, and their trustees, directors, officers, employees, agents, and contractors (the “Indemnified Parties”), from and against any and all claims, liability, damages, judgments and costs (including reasonable attorneys’ fees) (the “Liabilities”) that may arise from or relate to the use of the Facility by Organization, its employees, agents, contractors, invitees, and guests. This release, indemnification and hold harmless agreement applies regardless of the form of action or type of damage, but shall not apply to the extent the Liabilities arise out of or relate to the Indemnified Parties’ intentional misconduct. This release, indemnification and hold harmless agreement applies even if the Liabilities arise from or are related to the Indemnified Parties’ negligence.



On behalf of, and as an authorized representative and agent for, the Organization, I agree to the conditions for using the Facilities listed above, including the Release and Indemnification.

Please sign this form and return it to The Duke Endowment via fax or email.

fax: 704.376.9336 email: pgreene@tde.org

Signature _____ Date _____